

Little Wilbraham & Six Mile Bottom Parish Council

MINUTES of the Parish Council Meeting at The Wilbrahams Memorial Hall, Great Wilbraham at 7.30pm on Thursday 12th March 2026

Present: Cllr Daunton, Cllr Gill, Cllr Rajendran, Cllr Lane, Cllr McCubbin, Cllr Paul
Cllr Matthew Morgan (from 20:35)
Cllr Graham Cone
Cllr John Williams
1 member of the public

86/25-26: Open Forum-One member of the public attended to discuss Speedwatch. Cllr Lane advised that we are hoping to set up a group for LW and SMB and are arranging a meeting with the police contact for Speedwatch. It was suggested that Speedwatch may not be fully effective until the LHI schemes are in place.

Member of the public left the meeting at 19:45

87/25-26: Apologies for Absence- None

88/25-26: Declarations of Interest- None

89/25-26: Approval of minutes 22nd January 2026

It was resolved to approve the minutes of the meeting 22nd January 2026 and these were signed by the chairman.

90/25-26: District and County councillor reports

Circulated before the meeting.

Cllr Cone and Cllr Williams were thanked by all for their service and help to the Parish council over the years.

Cllr Cone left the meeting at 20:05

91/25-26: To discuss any village projects for 2026 including allotment fencing

An allotment holder has contacted the clerk about rabbits on the allotments as this is becoming a problem. This is checked regularly and no problems with the fencing have been seen or areas where they could be entering identified. Cllr Paul and the clerk to follow up.

It was agreed to ask Friends of Little Wilbraham church if they could provide refreshments for the APM on 14th May for a fee. Clerk to follow up. A leaflet advertising the APM will be designed and distributed.

92/25-26: To review risk assessments

Clerk has updated general risk assessment document to include recommendations from last years internal audit. Minor changes made to the wording of play area and allotment risk assessment. These were circulated before the meeting to all councillors and it was resolved to approve these. All existing procedures and practices are adequate to minimise risk as much as possible.

93/25-26: To discuss and adopt new IT policy

New IT policy as per NALC template (with adaptations/removals) to suit our council was circulated before the meeting to all councillors. It was agreed to remove one point (2.2.3) and it was resolved to adopt this policy. This will be added to our website.

94/25-26: To discuss response to the following consultations:

- 1. Local Government reorganisation**
- 2. Greater Cambridge: Community Infrastructure Levy Draft Charging Schedule Consultation**
- 3. Establishing a development corporation in Cambridge**

After discussion it was agreed that Cllr Gill will draft replies and circulate these to all for comments; councillors asked to provide comments for the LGR consultation to the clerk by 20th March.

95/25-26: Cycling update

There is a proposal to create a crossing at each end of Wilbraham Road; between Little Wilbraham (Primrose Farm Road crossroads) and Bottisham (across the A1303, past the airfield, near Bottisham High Street); funding is being investigated. It is proposed that the road from Great Wilbraham to Fulbourn will be changed to 40mph.

96/25-26: Report from Memorial hall committee

Cllr Daunton reported back from the memorial hall committee meeting that since the closure of the joint website the committee feel that bookings have suffered. The clerk stated that at the time of closure she suggested that the community website remain open, however there could be a problem finding volunteers to run the site. Clerk and Cllr McCubbin will follow up.

97/25-26: Finance

- 1. To accept payments since the last meeting**

It was resolved to accept the payments that have been made since the last meeting:

Hayley Livermore	clerk wages	472.54
Hayley Livermore	Printer ink	17.09
Nurture landscapes	Grass cutting	276.34
Wilbrahams memorial hall	Hall hire	30.00
Unity trust bank	Service charge	6.00
Hayley Livermore	clerk wages	472.54
Ely foodbank	Donation	200.00
Szymon Kolano	Grounds maintenance work	500.00
Newmarket GMS	Mower service	486.01
H Livermore	reimbursement for laptop etc	536.79
SLCC	Clerk membership	68.00
Cheffins	Sporting rights	1.00

Nurture landscapes	Grass cutting	276.34
Unity trust bank	Service charge	6.00
HMRC	Clerk tax and Ni	387.53
Nurture landscapes	Grass cutting	276.34
Capalc	Membership	282.36
Red shoes accounting	Payroll	52.20

2. Bank reconciliation

Across the 2 accounts we currently have £36810. Of this £6000 is reserved for projects and it is expected we will spend another £2300 before the end of March. It is expected there will be around £28500 in unallocated reserves at the end of the financial year.

Meeting finished at 21:40

DATE OF NEXT MEETING: 14th May 2026

Signed _____ (Chair)

Date _____ **LITTLE WILBRAHAM & SIX MILE BOTTOM PARISH COUNCIL**