

Little Wilbraham & Six Mile Bottom Parish Council

MINUTES of the Parish Council Meeting at St John's Church, Little Wilbraham at 7.30pm on Thursday 10th September 2026

Present: Cllr Daunton (CD), Cllr Gill (DG), Cllr Rajendran (EN), Cllr McCubbin (RM)

Cllr Matthew Morgan

Cllr Chloe Wills-Eve (19:30-20:15)

Hayley Livermore-Clerk

One member of the public from 19:30 until 20:05

34/26-27: Open Forum

DH attended the meeting to discuss the upcoming fireworks display which will take place at Little Wilbraham recreation ground on 7th November (if cancelled due to bad weather will move to 8th November).

DH will lead this as in previous years. This will be a parish council arranged event and therefore we are responsible for insurance, risk assessment and applying for an events licence which covers the playing of recorded music and the sale of alcohol. The clerk will action these.

Tickets are being sold at £10 per adult and £1 per child. There will be food sold; the provider of this is yet to be arranged.

After the last event there were problems with disposing the fireworks; the clerk and CD will discuss this with CCC/SCDC to try to find a solution before the event.

New equipment needs to be purchased (firing module) at a cost of £1000+VAT. DH requested a contribution from the PC towards this.

35/26-27: Apologies for Absence- Cllr Lane

36/26-27: Declarations of Interest- None

37/26-27: Approval of minutes 23rd June 2026

It was resolved to approve the minutes of the meeting 23rd June 2026, and these were signed by the chairman.

38/26-27: District and County councillor reports- Circulated before the meeting

39/26-27: To discuss village projects including:

1. Follow up on Play area inspection- There are still some outstanding actions at the play area and MUGA following the Rospa inspection report. RL is liaising with the volunteer group; it was agreed that if work is not completed by the end of October, we will employ a contractor as this cannot be left any longer.

2. Signs for MUGA- It was agreed to purchase 4 new signs (2 to be kept as spares) for the MUGA at a cost of £196.80 inc VAT. Proposed by DG, seconded by CD.

3. Storage options (shipping container)- Following a meeting with representatives at the church where a location for a shipping container could not be agreed on, it was decided that the mower will remain at the location it is currently housed. If this no longer becomes an option, then the mower will be sold. The clerk will obtain quotes for a metal shed to be placed on the recreation ground and bring this to the November meeting.

4. Water butt replacement request- It was agreed that if allotment plot holders wish to replace their water butts, then these need to be purchased by themselves. The gift of a water butt in previous years was a one-off due to a resident having them available.

5. Recreation ground working party set up- It was agreed to ask a resident who attended the meeting at the recreation ground to chair the working party. Clerk to follow up.

6. Update on QR code project- AC gave a written report which was circulated to councillors before the meeting.

7. Bench and sail shade for recreation ground- Following a donation given to the PC it was agreed that these funds will be spent on a disabled access bench and sail shade for the rec. A concrete base will need to be laid for the bench and metal posts for the sail shade fitted. The total cost of the bench and fixings, sail shade and fixings and labour for fitting the concrete base and metal posts (quote of £560 accepted from KJP building) will be £1316 inc VAT. It was agreed that the PC will contribute the extra funds of £316 on top of the donation. Proposed by RM, seconded by DG.

8. Fireworks display- It was agreed to contribute a maximum of £450 towards the fireworks equipment (as per discussion in open forum). Proposed by CD, seconded by RM.

40/26-27: To discuss tree survey and quotation for works

Following a tree survey earlier this year we have received a quote for works recommended. This includes the felling of a tree on Church Green. It was agreed to proceed with these works with SP Landscapes (who completed the survey) at a cost of £2705 + VAT. Proposed by DG, seconded by CD.

41/26-27: To appoint internal auditor for 26/27

It was resolved to appoint Capalc as the internal auditor for 26/27. Proposed by CD, seconded by RM.

42/26-27: Local plan consultation

The deadline for responses to the local plan consultation is 25th September. CD agreed to draft a response which will be circulated to all for comments before submission.

43/26-27: To discuss possible LHI bids

The next round of the Local Highways Initiative opens in October. This will be discussed at the next meeting; we may consider bidding for 30mph to be implemented in Six-Mile Bottom. To support this application, we will need to survey residents and obtain data from the MVAS (EN to look into this).

44/26-27: To discuss East West Rail

East West Rail have indicated that Fulbourn is still a possible site for the train care centre, but that they are currently assessing 5 other possible locations.

45/26-27: To discuss meeting with Anglian water

Meeting with Anglian water will take place on Tuesday 22nd September at 7pm in the memorial hall. This has been posted on Facebook-Clerk to ask RL to repost and EN to post on SMB Facebook.

46/26-27: To discuss request for donation from East Anglian Air Ambulance

A request for a donation has been received from East Anglian Air Ambulance. They are in need of funds generally and have a specific fundraising campaign at present to relocate when their current base at Marshalls airport closes. It was agreed to donate £300; this will be S137 spending. Proposed by DG, seconded by RM.

47/26-27: To discuss email from East Cambs County councillor re LGR

This no longer needed to be discussed following the recent government announcement on LGR.

48/26-27: Finance:

1.To accept payments since the last meeting

Payments

25/06/2026	12 26/27	HMRC	Tax and NI	418.93
25/06/2026	13 26/27	A Cody	Reimbursement for shrubs	40.99
25/06/2026	14 26/27	capalc	Internal audit	250.35
25/06/2026	15 26/27	Red Shoes accounting	Payroll	54.00
30/06/2026	SC3 26/27	Unity Trust bank	Service charge	7.00
14/07/2026	SO4 26/27	H Livermore	clerk wages	Confidential
22/07/2026	16 26/27	A Carter	Petrol reimbursement	23.40
22/07/2026	17 26/27	South Cambs District Council	Election fees	75.00
22/07/2026	18 26/27	South Cambs District Council	Election fees	30.00
22/07/2026	19 26/27	Friends of St Johns	Donation	225.00
31/07/2026	SC4 26/27	Unity Trust bank	Service charge	7.00
14/08/2026	20 26/27	Syzmon Kolano	SMB grounds maintenance	850.00
14/08/2026	21 26/27	Nurture Landscapes	Grasscutting	298.43
14/08/2026	22 26/27	H Livermore	Calendly reimbursement	134.18
14/08/2026	SO5 26/27	H Livermore	clerk wages	Confidential
31/08/2026	SC5 26/27	Unity Trust bank	Service charge	7.00
08/09/2026	23 26/27	Nurture Landscapes	Grasscutting	298.43

Income

07/07/2026	Cambs community fund	Grant	3,660.00
30/06/2026	Unity trust bank	Interest	98.16

2. Bank reconciliation

The clerk reported that there is £49869 across the 2 accounts as of 7/9/26. Bank reconciliation circulated before the meeting and bank statements verified.

3. Budget update

Projected receipts 26/27 -**£22447**. Received so far-**£23738**.
Projected payments 26/27-**£22447**. Payments so far-**£8628**.

The meeting closed at 21:55

DATE OF NEXT MEETING: 12th November 2026

Signed _____ (Chair)

Date _____ **LITTLE WILBRAHAM & SIX MILE BOTTOM PARISH COUNCIL**