

Little Wilbraham & Six Mile Bottom Parish Council

MINUTES of the Parish Council Meeting at St John's Church, Little Wilbraham at 7.30pm on Thursday 23rd June 2026

Present: Cllr Daunton, Cllr Gill, Cllr Rajendran, Cllr Lane, Cllr McCubbin
Cllr Matthew Morgan
Hayley Livermore-Clerk
One member of the public from 19:30 until 20:05

19/26-27: Open Forum

Representative from Six Mile Bottom Estate attended the meeting.

The PC stated that they would not be against development in Six Mile Bottom as the village needs to grow. It may be possible to restore the social club in some capacity; this will be investigated.

The Estate consider the pavilion beyond repair, and it seems playing cricket on this land will not be possible due to the proximity to the road.

Various areas for building were talked about and the possibility that the station might reopen if the track is dualled was discussed. The Estate will look further into development opportunities and keep the PC updated.

20/26-27: Apologies for Absence- Cllr Chloe Wills-Eve

21/26-27: Declarations of Interest- None

22/26-27: Approval of minutes 14th May 2026

It was resolved to approve the minutes of the meeting 14th May 2026 and these were signed by the chairman.

23/26-27: District and County councillor reports

No district councillor present

Cllr Morgan discussed the CPCA bus consultation and has been in contact with them to raise that some Parish Councils have not been officially consulted.

24/26-27: To discuss village projects including:

1. Play area- Clerk to meet Cllr Lane to discuss what action needs to be taken as a result of the Rospa inspection.

2. Finalisation of past projects- It was agreed to spend the £1000 donation for the rec on a disabled access bench, a sail shade and the hardstanding for this. It was also agreed that the council will fund the installation of this. Proposed by DG, seconded by CD.

It was agreed that due to Six-Mile Bottom having little land owned by the PC to plant on, that the ZCC grant will be spent on the pits.

The clerk is awaiting a decision from St John's Church Little Wilbraham on whether they would be willing to allow the PC to store a cabinet in the church which would hold the events box contents.

3. Streetlighting- Proposed site for 3rd new streetlight is on the corner of Orchard Close; however, this needs to be discussed with residents and CCC.

4. Speed watch- This group has been set up but Cllr Lane is waiting to hear back from the Speed watch organiser for Cambridgeshire Police as she has to approve sites.

25/26-27: To discuss tree survey and quotation for works

Deferred until the next meeting

26/26-27: To discuss steps to be taken with regarding to reducing speed limit in Six Mile Bottom

Cllr Morgan stated that there is support for a 30mph limit through Six Mile Bottom from Highways and we will need to bid to the LHI. The next round opens in October, and we will need data from MVAS units to support the application.

27/26-27: To review: Standing orders, Financial regulations, Information and data protection policy, Document retention policy

Standing orders, Financial regulations, Information and data protection and Document retention policies were reviewed. No changes were made.

28/26-27: To accept the internal auditors report 25-26

The council have received the Internal auditors report which highlighted the following changes need to be made:

1. Budget update needs to be a separate agenda item (see item 30/26-27 3)
2. The clerk needs to undertake Data protection training.
3. Model publication scheme is missing a section.
4. Council should consider adopting Appendix 1- Tender Process as it may serve a purpose in the future-It was decided after discussion not to adopt appendix 1 as this is not consistent with modern ways of working and is unnecessary.
5. March 2025 asset register to be removed from PC website.

29/26-27: To declare the council exempt from external audit 25-26

Due to the council's income and expenditure both being less than £25,000 for the year 25-26 the PC can declare exemption from external audit. It was resolved to declare the council exempt from external audit and the exemption form was signed and dated by the chair and clerk.

30/26-27: To approve the annual governance statement for 25-26

All statements on the Annual Governance statement for 25-26 were read out by the chairman and it was resolved to indicate a 'yes' to all statements. The annual governance statement was signed by the Chairman and the clerk.

31/26-27: To approve the accounting statement for 25-26

The accounting statement of the year 2025-26 was circulated before the meeting, approved and verified and signed by the chairman.

32/26-27: Finance:

1.To accept payments since the last meeting Payments

19/05/2026	5 26/27	Playsafety LTD	Play area inspection	169.20
19/05/2026	6 26/27	Nurture Landscapes	Grasscutting	298.43
19/05/2026	7 26/27	Friends of St Johns	APM refreshments	100.00
19/05/2026	8 26/27	Clear Councils	Insurance	878.45
31/05/2026	SC2 26/27	Unity Trust bank	Service charge	7.00
08/06/2026	9 26/27	Nurture Landscapes	Grasscutting	298.43
08/06/2026	10 26/27	Burwell print	Warbler printing	626.04
08/06/2026	11 26/27	Parish online	Website service	360.00
15/06/2026	SO3 26/27	H Livermore	Wages	Confidential

Income

28/05/2026	GWPC	Warbler adverts	1,123.33
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2. Bank reconciliation

The clerk reported that there is £49776 across the 2 accounts as of 19/6/26. Bank reconciliation circulated before the meeting and bank statements verified.

3. Budget update

Projected receipts 26/27 **-£22447**. Received so far **-£19980**.

Projected payments 26/27 **-£22447**. Payments so far **-£4963**.

33/26-27: To discuss Wadlow wind farm application for interpretation panels

The council, working with a local resident, have applied for a grant from the Wadlow wind farm to install interpretation panels in places of local interest across the parish; these will feature a QR code that can be scanned by a mobile phone and will transfer the user to the Capturing Cambridge website and give further information. It was agreed that the council will accept the grant. Clerk and Cllr Gill to sign grant acceptance form.

34/26-27: To discuss East West Rail consultation

The deadline for submission is 26th June. Cllr Gill will circulate a response for comments, and the clerk will submit the final version before the deadline.

35/26-27: Matters arising from Anglian Water presentation

Deferred as meeting with Anglian Water was postponed.

36/26-27: Cycling update

Cllr Morgan updated that there has been some progress on the road from Great Wilbraham to Fulbourn becoming 40mph and it looks like this will happen.

Meeting finished at 21:55

DATE OF NEXT MEETING: 10th September 2026

Signed _____ (Chair)

Date _____ **LITTLE WILBRAHAM & SIX MILE BOTTOM PARISH COUNCIL**